

**Job Title:** Community Garden and Compost Senior Assistant

**Main Tasks:** The Community Garden and Compost Senior Assistant is responsible for supporting the [Sunshine Garden](#) and Greenhouse space at the Centre for Addiction and Mental Health (CAMH), and support to run [Mid-Scale Compost and Vermicompost](#) operations at FoodShare Toronto, as well as facilitating workshops about composting, worms, gardening, and resource connections for [community gardens](#) across the city.

**Detailed Job Description (duties include, but are not limited to):**

- Support of garden tasks/activities: including pruning, weeding, watering, seedling starting, harvesting, mulching, turning over the soil.
- Support Community Engagement: Including creating a welcoming environment for volunteers, mentoring gardening volunteers, interacting with the public and leading garden tours
- Peer Leadership: Including leading/overseeing volunteers in various garden-related tasks, co-facilitating community-based workshops, imparting wisdom about the garden to volunteers whenever possible
- Support FoodShare's Vermicompost and Compost System, engaging volunteers in creating and packaging worm castings.
- Support Community Compost Program across the City of Toronto.
- Support the distribution of garden products from the CAMH site including a weekly market stand, cooking programs, and take-home packages for volunteers
- Support other Urban Agriculture projects as needed (ie. [School Grown](#), [Sunshine Garden](#), and garden installations)
- Participate in FoodShare staff and team meetings, all staff training, board staff retreat and reporting requirements such as timesheets and handle other duties as assigned

**Required Qualifications, Knowledge and Experience**

- **Interested applicants must be registered with Miziwe Biik Aboriginal Employment and Training**
- Interest in community-led food projects and/or neighbourhood-based community organizing
- Demonstrated commitment to principles of food justice, equity and body positivity
- Demonstrated ability to work within a diverse community (people of different ages, abilities and cultural backgrounds)
- Excited about working outdoors
- Experience gardening, growing food or working with plants is an asset
- Experience working with children, youth and learners of all ages
- Knowledge of food systems, including growing, cooking, and composting
- Effective communication and organizational skills
- Demonstrated ability to work independently and as part of a team
- Familiar with G-Suite (Google Drive, Sheets, Docs, Calendar, Gmail, etc.)
- Availability to work one evening per week preferred (until 7 pm)
- Valid G Driver's Licence an asset

**Job Requirements:**

- Lifting and moving up to 40 pounds
- To be available on weekends and outside of regular business hours on occasion
- A Vulnerable Sector Police Check (FoodShare will cover this cost)

Please note that the successful applicant will be required to obtain Food Handlers Safety certification and Emergency First Aid certification. FoodShare will cover the cost of these certifications.

**Salary: \$18.00/hr**

**Hours of work: 35 hours/wk**

**Reports to: Urban Agricultural Manager**

**Duration:** This is a one year contract beginning in April 2020, and ending March 2021

**TO APPLY:** Please submit your cover letter and resume to Human Resources Coordinator - at [hr@foodshare.net](mailto:hr@foodshare.net) by March 13th by 5:00 pm.

If you have any questions please contact Miziwe Biik Office at 416-591-2310 for a registration

**Please note:**

FoodShare is an equal opportunity employer committed to diversity and inclusion. We are pleased to consider all qualified applicants for employment without regard to race, colour, religion, sex, sexual orientation, gender, national origin, age, disability, protected veterans status or any other legally-protected factors.

If you feel you need an accommodation because of illness or disability during the application process, please do not hesitate to contact Human Resources at your earliest convenience – [hr@foodshare.net](mailto:hr@foodshare.net). You will also be briefed on FoodShare's policies regarding accommodation and the Accessibility for Ontarians with Disabilities Act.

Please note that only candidates selected to move forward in the hiring process will be contacted.

