



Kitchen and Community Kitchen Assistant 2018 Job Description

Main Tasks:

The Kitchen and Community Kitchen Assistant works with the kitchen and community kitchen teams to facilitate the daily food production of lunch, catering, soup initiatives and community kitchens.

Detailed Job Description (include, but are not limited to):

Work closely with the Community Food Animation and Kitchen teams to:

- Assist with the planning, costing, ordering, execution and cleanup of daily food production operations, including staff and volunteer lunch, catering orders and power soup.
- Assist with ongoing kitchen maintenance, inventory, cleanup and sanitation.
- Assist with planning, preparing for, and facilitating Community Kitchens both onsite and offsite with community groups.
- Assist staff with preparation, delivery, and clean-up for cooking classes, demonstrations, and workshops.
- Assist with outreach and evaluations activities for community kitchens (ie. participant surveys).
- Other duties as assigned.

Required Qualifications, Knowledge and Experience

- Interested applicants must be registered with Miziwe Biik Aboriginal Employment and Services
- Demonstrated commitment to principles of food justice
- Strong interpersonal skills, collaborative team player and ability to work independently
- Previous experience in a commercial kitchen environment an asset
- Knowledge of proper food handling, sanitation, and food safety procedures an asset
- Demonstrated ability to work within a diverse community (people of different ages, abilities and cultural backgrounds)
- Availability to work evenings and weekends on occasions

Reports to: Kitchen Senior Coordinator

Location(s) of Position: Kitchen

Salary: \$18 per hour

Hours: 35 hours/week

Duration: This is a one year contract beginning April 2018 and ending March 2019.

TO APPLY: Please submit your cover letter and resume to Human Resources Coordinator - Manal Sayid at hr@foodshare.net **by March 23th by 5:00 pm.**

Please note:

FoodShare is an equal opportunity employer committed to diversity and inclusion. We are pleased to consider all qualified applicants for employment without regard to race, colour, religion, sex, sexual orientation, gender, national origin, age, disability, protected veterans status or any other legally-protected factors.

If you feel you need accommodation because of illness or disability during the application process, please do not hesitate to contact Human Resources at your earliest convenience – hr@foodshare.net. You will also be briefed on FoodShare's policies regarding accommodation and the Accessibility for Ontarians with Disabilities Act.

Please note that only candidates selected to move forward in the hiring process will be contacted.

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